Jo Beauty & Training Academy is based in the heart of Dunfermline. Want that Luscious Lash Look, Henna Brows, Beauty Treatments, Acrylic Nails, Gel Polish or Aesthetics then look no further!!!! You can have all your favorite treatments in the same place.

The salon is Born from Passion for Quality, Professionalism & Beauty. I PROMISE you won't be Disappointed. There is ample FREE Parking & It is also the home of the Training Academy where we offer fully Accredited ABT Courses.

We extremely SERIOUS about COVID SAFE environment, the safety of both staff and Clients.

# **BOOKING FEE**

Upon Booking any Appointments , we require Non Refundable / Non Transferable Booking Fee, this may vary depends upon Costs of Treatments Booked. Booking fee are payable at time of Booking, without a that we are unable to confirm your Appointment. Booking Fees can not be transferred to a rescheduled Appointment within a 2 week period from the original date.

### DIGITAL CONSULTATION FORMS

Upon booking an Appointment either via the Booking System or directly messaging, you will receive an email (link) to complete an online Digital Consultation Form. This MUST be completed no later than 24 hours prior to Appointment.

### ARRIVAL

Please arrive to your Appointment exactly on time, please appreciate lateness impacts over day. If you are going to be a couple of minutes late then please contact us as soon as possible. Whilst we will endeavour to perform the full Treatment, if you are more than 10 minutes late, your Treatment time may have to be reschedule which will result in full charges payable.

## **CANCELLATION**

We ask where possible, should you need to cancel your Appointment then you notify us 48 hours prior, this then gives us the opportunity to be able to fill the space. If you cancel less than 24 Hours prior, or No show to an Appointment, you will be required to pay the full balance of the Treatment you were booked in for and no further Appointments will be booked until this is paid.

### PATCH TEST

Patch Test Is Required For All Lash / Brow & Tinting Services

Please make sure you have been patch tested with US. We will NOT perform any Lash, Brow or Tinting Treatments without a recent patch test (this is to protect YOU).

### **CONTACT**

During the working day it's unlikely that we'll be able to get back to you straight away as we are with clients. Please be assured that we will respond to you as soon as we can, so please be patient. If you need to get hold of us urgently then you can call the Salon direct on 07736.324.103

#### **GDPR**

General Data Protection Regulations (GDPR) - 25th May 2018.

ALL Customer's & Anyone who LIKE'S my page please read the following; By "Liking" the page & being a Customer you are consenting and giving permission for me to contact you via Facebook Messenger, Phone, Text or Email. You are giving me permission to take & store any before & after pictures, for me to display on Social Media. All Client Record Cards are securely protected.

NB: If you do not wish to Consent to any of the above, please feel free to contact us via messenger. As a Data Owner you have the right to revoke this permission at any time.

By engaging with Jo Beauty & Training Academy to provide you with a Service, you are adhering & accepting to the above T&C's